

# St Andrews LTC

## Court booking policy

### Courts 1-3

1. These courts are for members' use only. A member may bring a guest provided that the guest pays the non-member fee. A member may bring an individual visitor three times in one year; after that the visitor must join the club.
2. Courts must be booked before play and for no longer than two hours.
3. Courts should be booked via Clubspark, the names of all players entered with guests clearly identified and the appropriate fee paid at the time of booking.
4. All members have the same booking entitlements.
5. Priority of bookings. The following have priority over individual members' bookings:
  - a) Club fixtures at all senior and junior levels, any internal tournaments including the Club Championships and any external tournaments approved by the committee
  - b) Club coaching programmes
  - c) Club social/practice programmes eg club night or team practices
  - d) Corporate member bookings
  - e) Club Coach or authorised person bookings for private lessons. The Club coach may make a maximum of three private bookings per day

### Courts 4-7 and mini courts

1. These courts are for both member and non-member use
2. The same booking rules apply for members as courts 1-3
3. Non-members must book the courts via Clubspark for a maximum of two hours and must pay the appropriate fee at the time of booking

**To protect the courts, wear tennis shoes and when finished, unless wet, sweep the courts using the mats provided.**

